



Blue Horizon Management Company

Association Homeowner Information Form

RECOMMENDED - Complete This Form Online: www.bluehorizonmanagement.com/forms

Dear Homeowner(s),

To provide you with quality service (and in case of an emergency), we kindly ask for your contact and unit resident information. This information will be held in strict confidence and will not be shared with any 3rd party.

Completion Options:

1. Online: <http://www.bluehorizonmanagement.com/forms>
-OR-
2. Offline: Fill & Mail to *Blue Horizon Management Co., 2020 Alameda Padre Serra, Suite 220, Santa Barbara, CA 93103*

Unit Information

Association Name:	
Unit Address:	
Mailing Address <i>(if different):</i>	

Unit Status: <i>(check all applicable statuses)</i>	<input type="checkbox"/> Owner-Occupied, Full-Time <input type="checkbox"/> Owner-Occupied, Part-Time (i.e., vacation home) <input type="checkbox"/> Rented, Entire Unit <input type="checkbox"/> Rented, Partial Unit (i.e., room rented) <input type="checkbox"/> Other: _____
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Legal Homeowner Information

<p><i>(Required)</i> Select One (1) Primary Contact</p> <p style="text-align: center;"></p>	<p><i>Please list the persons or entities who are financially responsible for this unit.</i></p> <p><i>On the left-hand column, select one (1) entity who will be the Priority Contact on this account. The Primary Contact will receive monthly statements, Association mailers, and will be the first party contacted for any issues by Blue Horizon Management Company.</i></p> <p><i>On the right-hand column, select line items that you would like <u>excluded</u> from the published Association Homeowner Directory. By default, all (unchecked) items are included in the directory, which can be distributed to the membership.</i></p>	<p><i>(Optional)</i> Select Items to Exclude from the Association's Homeowner Directory</p> <p style="text-align: center;"></p>	
Legal Homeowner #1			
<input type="checkbox"/>	Name of Owner:		<input type="checkbox"/>
	Company Name:		<input type="checkbox"/>
	Cell Phone:		<input type="checkbox"/>
	Home Phone:		<input type="checkbox"/>
	Work Phone:		<input type="checkbox"/>
	E-Mail:		<input type="checkbox"/>
Legal Homeowner #2			
<input type="checkbox"/>	Name:		<input type="checkbox"/>
	Company Name:		<input type="checkbox"/>
	Cell Phone:		<input type="checkbox"/>
	Home Phone:		<input type="checkbox"/>
	Work Phone:		<input type="checkbox"/>
	E-Mail:		<input type="checkbox"/>
Other Legal Contact/Representative			
<input type="checkbox"/>	Name:		<input type="checkbox"/>
	Cell Phone:		<input type="checkbox"/>
	Other Phone:		<input type="checkbox"/>
	E-Mail:		<input type="checkbox"/>
	Address:		<input type="checkbox"/>
	Relationship to Owner(s):	<input type="checkbox"/> Property Manager <input type="checkbox"/> Power of Attorney <input type="checkbox"/> Executor of Trust <input type="checkbox"/> Other: _____	<p><u>REQUIRED:</u></p> <p>Please Attach Evidence of Authority (Management Agreement, Trust, POA, etc.)</p>

Other Occupancy Information

Please list the non-owner occupants of this unit.

	Non-Owner Occupant #1	Non-Owner Occupant #2	Non-Owner Occupant #3
Name:			
Move-In Date:			
Relation to Owner:			
Cell Phone:			
Home Phone:			
Office Phone:			
E-Mail:			

Emergency Contact

Name:	
Address:	
Phone:	
Relation to Owner:	

Pets

Name:	
Type/Breed:	
Weight:	
Name:	
Type/Breed:	
Weight:	

Vehicle Information

Please list resident vehicles that will be parking in the complex. Listing vehicles below is not a substitute for obtaining any necessary parking permits as set for in your Association's Governing Documents and/or Rules & Regulations.

	Vehicle #1	Vehicle #2	Vehicle #3
Make/Model:			
Color:			
License Plate #:			
Space or Permit # <i>(If Applicable):</i>			

This form must be signed to be accepted. By signing below, I confirm that:
I am a legal Homeowner, or a legal Representative, of this unit and the information provided on this form is accurate.

Print Name: _____ Signature: _____ Date: _____



**Blue Horizon Management Company
E-Mail Authorization for Distribution of Association Documents**

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We are pleased to offer e-mail distribution services for your Association. By signing up for e-mail distribution, not only are you going green and saving trees, but you are saving the Association substantial expenses of copying, postage, and supplies, ultimately keeping Association costs and assessments down. We are encouraging all Association Members to sign up for the e-mail distribution services and request that you complete the consent form below and return it to the address below.

By signing and consenting below, the undersigned member agrees that all HOA documents may be sent via e-mail. These documents include, but not limited to:

- Notices
- Regular Board Meeting Notices
- Special Board Meeting Notices
- Proposed Rule Change Notification
- Request for Volunteers
- Community Budget
- Insurance Coverage Summary
- Alternative Dispute Resolution (ADR) Rights
- Secondary Address Notification Request
- Reserve Funding Plan
- Annual Update of Reserve Study
- Review of Financial Statements
- Rules and Regulations
- Newsletters
- Annual Financial Statements
- Disclosure Documents Index
- Assessment and Reserve Funding Disclosure Summary
- Assessment Collection Policy
- Notice/Assessments and Foreclosure
- Board Minutes Access
- Internal Dispute Resolution (IDR) Rights
- Architectural Changes Notice
- Monetary Penalties Schedule

Registration forms must be signed, and only one e-mail address will be accepted per property address. Signed forms may be scanned/emailed to hoa@bluehorizonmanagement.com or mailed to Blue Horizon Management Company, 2020 Alameda Padre Serra, Suite 220, Santa Barbara, CA 93103. By signing and consenting below, you agree to receive all Association documents via e-mail delivery, and you understand you will no longer receive these documents via U.S. Mail or other methods of delivery. You can revoke this authorization, and again receive Association notices, disclosure and other documentation in hard copy as permitted under California law by sending your revocation notice by email to Blue Horizon Management Company (BHMC) at hoa@bluehorizonmanagement.com, or returned by mail to BHMC at 2020 Alameda Padre Serra, Suite 220, Santa Barbara, CA 93103. Please note the delivery of any notices, disclosures, and documents is complete at the time of e-mail transmission. Further, I understand and agree that it is my responsibility to notify BHMC if our e-mail address should change. I also understand that I have the right, at any time, to have any documents (delivered by e-mail transmission) made available to me on paper or another non-electronic form at any time upon my written request.

- I Consent for E-Mail Delivery of Association Documents. This will save mailing costs for my Association.
- I Decline E-Mail Delivery. Association Documents will be delivered to me via U.S. Mail, adding mailing costs for my Association.

Signature of Owner: _____ Date: _____

Printed Owner Name: _____

Address within HOA: _____

E-Mail Address: _____